DCDS FINANCIAL USERS NETWORKING MEETING
Meeting Minutes for June 5, 2008

Present:

Jennifer Le, Agriculture
Dorie McArthur, Agriculture
David Batz, Auditor General
Dennis Strzalkowski, Auditor General
Elizabeth Torres, Auditor General
Raj Mehta, Civil Rights
Nanette Gordon, Community Health
Sue Malkin, Community Health
Jennette Woodruff, Education
Bob Holmes, Environmental Quality
Jill Trepkoski, Environmental Quality
Diann Pintacura, Information Tech.
Sandy Theisen, Information Technology
Chris Graham, Labor & Econ. Growth
Deb Bachman, Lottery
Natalia Tiemann, Lottery
Cindy Johnson, DMB

Brad Weber, DMB
Carol Wheaton, DMB
Adel Beachnau, DMB/OFM
Tim Becker, DMB/OFM
Cheryl Blonde, DMB/OFM
Jill Bronkan, DMB/OFM
Brian Curran, DMB/OFM
Rachel Green, DMB/OFM
Jeremy Piggott, DMB/OFM
Linda deBourbon, Mil. & Vet. Affairs
Mary Jo Letner, DNR
Patricia Schrauben, Senate Fiscal Agy.
Steve Calandro, State
Gina Feguer, State
Matt Gardner, State Police
Brian Hurtekant, Transportation
Nicole Leipprandt, Treasury

Approval of the Agenda – Brian Curran

There were no additions to the agenda.

ITEMS FOR DISCUSSION

Object Code Standardization

Tim Becker of OFM's Accounting and Financial Reporting Division was present to speak about the effort underway to standardize object codes. He distributed the project plan which defines the scope, lists the deliverables, and gives the time line. A workgroup has been formed and is meeting weekly to take a comprehensive look at all comptroller object codes in the system to try to streamline the number of codes. He asked for volunteers to join a subgroup that this workgroup could look to as they work through the issues. There are approximately 180 payroll object codes and several more related to travel, so they would be looking at standardizing the payroll and travel codes first. There may be a lot of duplicates that could be eliminated. They will also look at Federal reporting requirements and the grant impact. It was suggested that agencies check with their budget directors to verify what codes they need. The workgroup will make formal recommendations and obtain comments on these recommendations. They will also obtain approvals from Mike Moody, the Chief Financial Officers and Chief Accountants before

any are deleted. If interested in serving on the subgroup, please contact Tim at beckert1@michigan.gov or (517) 241-0280.

Time and Expense Project Update
Jeremy Piggott updated the group on the Time and Expense Project which involves moving travel and expense reimbursement into DCDS so when an employee enters their travel and expense requests, it will be included with their payroll payments. Phase II will move the Travel and Expense into DCDS and be entered on to the web. At that point, other means of travel reimbursement will be removed. There will be a new transaction code for the Travel Advances. Travel and Expense reimbursement expenditures will be charged using the same TC as Payroll, TC850. The first work session is scheduled for next Tuesday, at which time they will look at feedback on the requirements. The group is looking for volunteers to test and review the requirements. Staff who work on travel processing would be good candidates. A user acceptance testing phase will be offered so you will be able to enter your own scenarios. A sign-up sheet is available for those interested in assisting with this project.

OPEN DISCUSSION
There was a question on when the new version of DCDS would be rolled out to all agencies. It is to be completed by August 30. Agencies should work with their DIT Client Services representative.

DCH stated they have an issue with Oracle and Diann Pintacura will follow-up.

NEXT MEETING

The next meeting will be Thursday, September 4, 2008 at 10:00 a.m., in the Michigan Room, First Floor, Romney Building.